

## INDUSTRIAL RELATIONS

Our experts provide a full turn key solution and dedicated support!

Our dedicated HR experts aid as an extension of your team, understanding legislative and regulatory guidelines that impact your industry, and helping to guide you through your HR challenges at every step.

Our service offering includes and is not limited to:

- Training of Chairing and Initiating Disciplinary Hearings
- Conducting Disciplinary Hearings
- Conducting Informal Disciplinary Hearings
- Chairing grievance procedures
- Assistance with poor performance
- Representation in CCMA and other third-party forums
- Representation at Labour Court – together with Labour Lawyer partners
- Drafting of contracts of employment
- Drafting of policies and procedures
- Retrenchments
- Incapacity Hearings
- Day to Day warning guidance and management

### OUR OTHER SERVICES INCLUDE:

- RECRUITMENT
- STAFF ONBOARDING
- CONTRACT MANAGEMENT
- CULTURE BUILDING
- PAYROLL AND PAYROLL MANAGEMENT
- LABOUR COMPLIANCE
- WORKMAN'S COMPENSATIONS AND UIF CLAIMS
- TRAINING AND DEVELOPMENT
- HR AUDITS
- EMPLOYMENT EQUITY
- SKILLS DEVELOPMENT FACILITATION
- INDUSTRIAL RELATIONS
- POLICIES AND PROCEDURES MANUALS

### CONTACT US TO CHAT TO A HR SOLUTIONS EXPERT!

We want to share our understanding and in-depth knowledge and to provide innovative solutions thereby increasing returns on your investments and reducing company costs.