

EMPLOYMENT EQUITY

- Conducting a workplace analysis
- Coordinating of the process to complete the EEA1 forms by all employees
- Coordinating the process necessary to establish an Employment Equity Forum / Committee
- Providing appointment letters for Employment Equity Manager and Forum / Committee members
- Coordinating the process to appoint an Employment Equity Manager
- Training the Employment Equity Act and their role as committee members
- Development of Employment Equity Plan as required by the Act
- Development of numerical goals and recommendations in line with legislative requirements
- Alignment of numerical goals and targets according to the Sectoral sub minimum recommendations
- Alignment of remuneration in accordance with the National Minimum Wage Act of 2017 as amended
- Development of the EEA2 (Employment Equity Report)
- Development of the EEA4 (Income Differentials)
- Online submissions of the EEA2 and EEA4 to the Department of Labour
- Four consultations / meetings with the Employment Equity Forum / Committee per year
- Application of the letter of compliance for Designated Employers

OUR OTHER SERVICES INCLUDE:

- RECRUITMENT
- STAFF ONBOARDING
- CONTRACT MANAGEMENT
- CULTURE BUILDING
- PAYROLL AND PAYROLL MANAGEMENT
- LABOUR COMPLIANCE
- WORKMAN'S COMPENSATIONS AND UIF CLAIMS
- TRAINING AND DEVELOPMENT
- HR AUDITS
- EMPLOYMENT EQUITY
- SKILLS DEVELOPMENT FACILITATION
- INDUSTRIAL RELATIONS
- POLICIES AND PROCEDURES MANUALS

CONTACT US TO CHAT TO A HR SOLUTIONS EXPERT!

We want to share our understanding and in-depth knowledge and to provide innovative solutions thereby increasing returns on your investments and reducing company costs.